

# Colt Professional Services Portfolio

## Data Protection Sheet

This Data Protection Sheet describes the details of the personal data processing activities derived from Colt Professional Services Portfolio (the “Service”).

The Colt **Professional Services portfolio** provides to enterprises services of a trusted advisor to meet more complex, integrated solutions, such as converged Wide Area Network (WAN) and Secure Access Service Edge (SASE) rather than merely network components.

The Colt Professional Services portfolio goes from **Service Design** or **Consultancy** services (meaning advisory services that leverages Colt’s expertise in Network, Security, and Application & Cloud to support Colt’s Customers), through **Service Transition** (for Integration, Induction and Project Management), **Service Operation** (including Third Party Support Services, Designated Incident Management and Premium Network Services) to **Customer Management** services (that is, Service and Contract Management).

The Service is provided directly by Colt to its Customers (“Customers”) for use by the Customer and the Customer’s portal administrators (each an “End User”). Colt may process the Customer and the Customer’s end user personal data in the process of the Service as detailed below in a data protection controller role.

### Data Protection Colt’s Role

For this Service, Colt as a Telecommunication Services Provider considers itself as an **independent Data Controller** as defined by Article 4 (7) of the GDPR, as it ‘determines the purposes and means of the processing of personal data’.

As a Business to Business (B2B) Telecommunication service provider, for any Personal Data processed by Customer and Colt in connection with this Products, such as: (i) contact information of each Parties, (ii) any Personal Data of the signatories of the contracts executed by the parties or Personal Data provided by the Customer and (iii) Colt to execute the Contract and/or provide the Product/Service, i.e. ‘Business Contact Personal Data’, each party is an **independent Data Controller** and will comply with their respective obligations under the Data Protection Laws.

### Legal basis and purposes of the Personal Data processing

Contract Execution	Execution of the contract between Colt and Customer for administration purposes.
Legal obligation	Legal obligations, such as regulatory, legal interception, accountability, commercial and tax obligations
Legitimate Interest	Ensure the security of the network

## Categories of Personal Data processed and type of Personal Data

Business Contact Personal Data (Job title, name, last name, ID number, company phone number, company mobile number, company email, signature) for administration purposes.

## Categories of data subjects

Colt and Customer's employees Business Contact Personal Data for administration purposes..

## Duration of the Processing

Personal Data is retained no longer than the minimum time needed to comply with tax and legal obligations and enforce our Service agreements, according to legal, tax and statutory requirements specified under the applicable laws and regulations.

## Locations where personal data is processed and stored

Organizations with authorized access to customer data	Storage location	Access location	Legal Measures (BCRs, DPA, SCC, Privacy Statements, etc)
Colt Group	Several countries globally. Colt servers are located in the UK & EU (Netherland/Frankfurt).	Several countries globally	European Binding Corporate Rules (BCRs) as Controller and Processor

## Colt used Sub-processors (third party suppliers)

Colt is using third-party suppliers which are not processing further Personal Data different than Business Contact Personal Data to provide the Services.

## Legal measures and statements

Colt complies with the transparency principle mainly through its publicly available [Data Privacy Statement](#).

Colt processes as an independent controller of Business Contact Personal Data of Customer's personnel in compliance with data protection rules and within the terms described in [Colt Compliance Statement](#)

Colt has embedded the [Privacy by Design and by Default principle](#), incorporating it into the data processing activities of Colt

Colt has been awarded [Binding Corporate Rules \('BCRs'\)](#) certification for both controller and processor. Colt's BCR Controller and Processor decisions are published at the [European Data Protection Board \('EDPB'\) website](#) and at the [Spanish Data Protection Authority \('AEPD'\) website](#). BCRs are a certification granted by the EDPB, the collective body of all European Union ('EU') Data Protection Authorities. Through

the BCRs, the EDPB certify that the privacy program implemented by a company is compliant with the GDPR and the same level of data protection compliance valid in Europe is applied all over the entities of the same group. In addition, the BCRs are a tool for safely transfer personal data outside the EU within a group of companies.

Colt has achieved [ISO 27701:2019](#), an extension of ISO/IEC 27001 and ISO/IEC 27002 for Privacy and Personal Data. This **Global standard** provides the framework for organizations looking to put in place a system to support compliance with the EU's GDPR, California's CCPA, and other data privacy requirements. ISO 27701, also referenced as PIMS (Privacy Information Management System), outlines a framework for [Personally Identifiable Information](#) (PII) Controllers and PII Processors to manage data privacy.

## Certifications

SL No	Certification	Name	Link
1	<a href="#">ISO/IEC 27001:2013</a>	Information Security Management	https://www.colt.net/why-colt/certifications
2	<a href="#">ISO 9001:2015</a>	International Quality Management System	
3	<a href="#">ISO/IEC 20000-1:2018</a>	Service Management	
4	<a href="#">ISO/IEC 14001:2015</a>	Environmental Management	
5	<a href="#">ISO/IEC 22301:2012</a>	Business Continuity Management	
6	<a href="#">Cyber Essentials</a>	Cyber Essentials	
7	<a href="#">ISO 27701</a>	An extension of ISO/IEC 27001 and ISO/IEC 27002 for Privacy	

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